

# JOB DESCRIPTION

<b>Job Title:</b>	Speech and Language Pathologist (sole charge)	<b>Program:</b>	SLP
<b>Classification:</b>	SLP Wage Grid 12	<b>Grid Level:</b>	Years of experience
<b>Bargaining Unit:</b>	HSP	<b>Reports to:</b>	Executive Director

## Position Summary

The Speech and Language Pathologist is responsible for all aspects of caseload management by utilizing clinically accepted procedures to assess, plan and carry out SLP programs. These programs are either direct service or through training caregivers and community partners, to reach each client's maximum potential. This work involves identification, assessment, diagnosis of communication, voice and or swallowing disorders. This position reports to the Executive Director.

## Target Population

Children aged birth to school entry age.

## Typical Duties and Responsibilities

### *Program*

- Screen, assess and address the speech and language needs of infants and children, in accordance with the established practices of the profession of Speech and Language Pathology and in compliance with the College of Speech and Hearing Health Professionals of B.C's guidelines and regulations.
- Using a family centered model, provide direct and indirect services for a varied caseload to promote optimal health, development, and functional independence. SLP services include screening, assessment, goal setting, parent teaching and coaching, hands on therapy, monitoring, co-ordination and consultation. Services are provided in home, community, and clinic settings and in coordination with other services the child and family are receiving.
- Provide information, education and include family members in all aspects of service delivery.
- Research additional resources available and have knowledge of agencies, programs, and other services in the community and province to make referrals to when appropriate.
- Evaluate progress regularly and alter treatment and recommendations accordingly.
- Maintain up to date statistical recording and recording of services provided, as per College of Speech and Hearing Health Professionals of BC guidelines.
- Write assessment, progress, discharge, and other relevant reports to share with families, doctors, and other professionals involved with the child as required.
- Participate as a collaborative member of an interdisciplinary team and participate in regular meetings for the purposes of interdisciplinary coordination and planning of services.
- Participate in departmental and agency meetings as required.

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- Conduct groups, training and information sessions, and workshops to educate community, parents and professionals when deemed appropriate.
- Participate in providing education opportunities for families, the community and team members as required.
- Familiarity with and adherence to applicable Outreach Therapy policies and procedures.
- Assist with orientation of new staff, students, and volunteers.
- Mentorship of student and/or volunteers as required.
- Ensure adherence to Health & Safety regulations and policies.
- Provide information and/or collaboration in ordering of supplies and equipment.
- Assist in maintenance of equipment.

This job description is not intended to be all inclusive. Employees may be required to perform other related duties, within classification, to meet the ongoing needs of the organization.

## *Qualifications*

- Graduate from a university program in speech and language pathology.
- Registration with the College of Speech and Hearing Health Professionals of B.C.
- Experience and training related to work with pediatric populations.
- Excellent oral and written communication and interpersonal skills.
- Familiarity and/or experience in working with a family centered, collaborative service model.
- Knowledge of group processes and facilitation techniques an asset.
- Valid First Aid Certificate / CPR as required.
- Valid driver's license and available vehicle/transportation with adequate insurance.
- Comfortable with travel to West Coast communities. Road travel and some boat travel may be required.
- Clear criminal record check for vulnerable populations.
- Physically capable of performing all aspects of the position.
- Experience and desire to work in a blended in-person and virtual therapy model.
- Comfortable with technology and working in a digital, paperless environment.
- Team oriented, but comfortable working autonomously.
- Clear, courteous, and professional communication skills.